

**REGIONAL WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE MEETING MINUTES**

Wednesday, May 10th, 2023, 9:00 AM

Primary Location: 1546 First Street, Napa 94559 (upstairs Training Room)

Secondary Locations: College of Marin, Indian Valley Campus – Building 27
Upstairs Conference Room

1800 Ignacio Blvd, Novato, CA 94949

3618 Ruston Lane, Napa 94558



**WORKFORCE ALLIANCE
OF THE NORTH BAY**
DRIVING WORKFORCE TALENT

CALL TO ORDER

I.

A. Introductions

Executive Committee Chair Jeri Hansen called the meeting to order at 9:06 AM.

Members Present: Executive Committee Chair Jeri Hansen, Paul Hicks, Jason Henderson

Members Absent: Frank Cuneo

Workforce Alliance Staff present: Bruce Wilson, Sita Williams, Taylor Swain, Laura Davis

CareerPoint Staff present: Victoria Pulido

B. Public Comment

None

C. Chair Update

Jeri Hansen spoke in appreciation of Workforce Summit and associated report.

D. Member Update

None

E. Director Update

Bruce Wilson spoke in appreciation of board and staff for Workforce Summit.

June 1st – Bruce Wilson will attend a North Bay Business Journal panel with economist Rob Eyler.

Job quality is becoming a focus from the State of California.

CONSENT CALENDAR

These matters typically include routine financial or administrative **action items** requiring a vote.
Any item will be discussed separately at the request of any person. Items are approved with one single motion

II.

A. Approve March 8th, 2023 Meeting Minutes [Attachment II.A]

M/S: Paul Hicks / Jason Henderson
Motion carried 3-0
Yea: 3
Nay: 0
Abstentions: 0

REGULAR CALENDAR

III.

A. Brown Act Meeting Requirements Overview and Training [Discussion]

Discussion about requirements occurred and direction to staff provided.

B. Open Marin RWDB Business Seat for Nominations (Action) [[Board Letter](#)]

M/S: Paul Hicks / Jason Henderson
Motion carried 3-0
Yea: 3
Nay: 0
Abstentions: 0

C. Approve Contracts (Action) [[Board Letter](#)]

Discussion occurred.

M/S: Paul Hicks / Jason Henderson
Motion carried 3-0
Yea: 3
Nay: 0
Abstentions: 0

D. OneStop – College of Marin [Update]

Update provided by Sita Williams – CareerPoint is open at the College of Marin.

E. Workforce Policy Summit After Action Report and Next Steps [Discussion]

Discussion occurred.

ADJOURN

IV.

A. Call for Future Agenda Items

Monitors and audits are currently taking place and any final reports will be brought back to the board for review.

B. Adjourn

Adjourned at 10:08am