

**REGIONAL WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE MEETING MINUTES**



**WORKFORCE ALLIANCE
OF THE NORTH BAY**
DRIVING WORKFORCE TALENT

Wednesday, November 8th, 2023, 9:00 AM

Primary Location: 1546 First Street, Napa CA 94559 (upstairs Training Room)
1800 Ignacio Blvd, Building 27, Novato CA 94949
55 1st Street, Lakeport, CA 95453

CALL TO ORDER

- I.
- Called to order at 9:01am
- A. Introductions**
- Board Members Present: Frank Cuneo, Paul Hicks, Marty Flynn, Weston Seifert
- Staff Present: Bruce Wilson, Laura Davis, Taylor Swain
- B. Public Comment**
- None
- C. Member Update**
- None
- D. Director Update**
- Bruce Wilson provided updates on the AJCC space in Napa and EDD.

CONSENT CALENDAR

These matters typically include routine financial or administrative **action items** requiring a vote. Any item will be discussed separately at the request of any person. Items are approved with one single motion

- II.
- A. Approve October 11th, 2023 Meeting Minutes (action) [[Attachment IIA](#)]**
- M/S: Frank Cuneo / Paul Hicks
Passes: 4-0
No abstentions

REGULAR CALENDAR

- III.
- A. WIOA Budget Transfer Request (action) [[Attachment III-A](#)] [[Attachment III-B](#)]**
- Taylor Swain and Laura Davis presented.

M/S: Frank Cuneo / Weston Seifert

Passes: 4-0

No abstentions

B. Regional Workforce Development Board Retreat Planning [Update]

Discussion occurred, retreat will likely be at Napa Community College from 10-2.

C. Regional Workforce Development Board Membership [Discussion]

Bruce Wilson presented.

Discussion occurred.

D. CareerPoint North Bay Organizational Update [Update]

Bruce Wilson presented.

Equus moving business service staff into talent development specialists (caseload bearing staff).

Discussion occurred.

ADJOURN

IV.

A. Call for Future Agenda Items

Future items will likely be based on the results of the Regional Workforce Development Board retreat on December 14th.

B. Adjourn

Adjourned at 9:46am